

# Brenham ISD Theatre Department

## Handbook 2020 – 2021



***“Act well your part, there all honor lies.”***  
~Alexander Pope

## **Mission Statement**

To the aspiring thespians, within these walls lie dreams, talents, goals, and a world of possibilities. All these accomplished through hard work, determination, and the love of theatre. We invite you to join us in the experience of a lifetime.

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## **Contact Information**

### **Laura Jordan**

High School Theatre Director  
[ljordan@brenhamk-12.net](mailto:ljordan@brenhamk-12.net)

### **Kara Freeman**

Assistant Theatre Director  
[kfreeman@brenhamk-12.net](mailto:kfreeman@brenhamk-12.net)

**Website:** <http://cubcompany1315.weebly.com>

**Facebook:** BHS Theatre - Cub Company 1315

**Instagram:** @CubCompany1315

**Twitter:** @CubCompany1315

## Welcome

Dear Parent or Guardian,

We are extremely excited about starting a great year for the theatre arts program in Brenham schools. We have exciting plans for this school year and look forward to witnessing the Brenham spirit live on stage! Theatre Arts is an important class and a vital part of the overall curriculum in Brenham schools. Along with theatre skills, this class builds self-esteem, and it develops communication skills that are important in everyday life.

However, due to Covid-19 restrictions, this year brings challenges that will change our world. All health mandates will be strictly enforced for the safety of all participants. Please be advised that all activities may be adjusted.

With this class comes responsibility, and the program can only be successful if the support exists between teacher, student, and parents/guardian. Please consider joining the Brenham Theatre Booster Club. The Theatre Booster Club is a great place to get involved and show your support. Please keep an eye out for any Booster Club Announcements through your provided email. If we can offer help, please call, email, or schedule a conference with us.

Please review this handbook for comprehensive information on class rules, consequences, and needed supplies as well as information on the course including: course description, expectations, and grading policies. You will also find information on how to get involved in the department during after school hours including: audition information and tips, crew sign-ups, and participation in the International Thespian Honor Society.

We have an eventful and awesome year ahead of us; United we will make amazing theatre. We hope to see you in attendance at all our activities.

Sincerely,

Brenham ISD Theatre

## General Information

### *Covid-19 Specific Class Rules:*

1. Mask will be worn at ALL times in ALL theater spaces.
2. Social distancing should be followed at all times when possible.
3. All participants should wear face shields in addition to mask during performance rehearsals.
4. All participants should use hand sanitizer when entering all theater spaces.
5. Hand washing/ hand sanitizer will be promoted throughout all theater spaces.

### *Class Rules:*

1. **No food or drink including gum in the black box, classroom, tech shop or auditorium**
2. Be in places with all items ready to participate before the tardy bell rings
3. Be courteous and respect the rights of others
4. Do not interfere with the teaching or learning process
5. Follow all instructions the first time given

### *Courses Offered:*

Theatre Arts I-IV, Technical Theatre I-IV, and Theatre Productions I-II

## Course Descriptions:

### Theatre Arts I – IV:

Through classroom exercises and production work, students will:

- A) Gain theoretical and practical knowledge of acting and live performance, learning acting and performance techniques.
- B) Develop techniques to appreciate and evaluate the qualities of theatrical literature.
- C) Explore various areas of the theatre including movement, film, design, technical theatre, musical theatre, etc.

\*All acting students will perform in showcases and/or productions throughout the school year. Some out of class rehearsal time will be necessary for success in this course. For more information on this requirement, see grading policies.

### Theatre Production I-IV :

Students will apply theatre skills such as acting and stage work to current productions. Many aspects of this class will be tailored for individual students. Student **MUST AUDITION** for this class. Students are required to participate in after school production and rehearsal.

### Technical Theatre I-IV:

Students taking Technical Theatre will be introduced to the backstage world of the theatre: set construction, lighting, sound, props, costumes, make-up, stage management and the artistic aspects of design and production. The course will include practical applications of production techniques, attendance and criticism of professional and community productions, and the investigation of Fine Arts and Theatre as an art form. Students learn by doing and ten hours per semester out of class time is required to prepare for school productions, dress rehearsals, and performances.

### Costume Design & Construction:

This class examines the art of costuming and trains students in the basics of cutting, draping, stitching, and crafts. In addition to completing Individual Projects, students will learn to design and construct costumes for our productions, organize and maintain a Costume Hall, and the chance to take individual projects to state/ national competition. Students are required to work on after school performance and rehearsals.

### **Required Theatre Arts Materials:**

1. Folder with pockets or Binder and Paper
2. Pen/Pencil
3. Highlighter

### **Required Technical Theatre Materials:**

*Students should feel free to bring personal tools to use instead of department tools as desired. However, theatre department is not responsible for items.*

1. Fitted work gloves
2. Safety goggles
3. Paint clothes or jacket,
4. Paint brushes of Varying Sizes
5. Pencil
6. Lock for locker

### **Required Costume Construction Materials:**

*Due to Covid-19, sharing of materials will be prohibited. These materials can be purchased as a kit or individually. Please label and have a bag for storage.*

1. Fabric Scissors
2. Seam ripper
3. Thread- Black, white, blue, and red
4. Hand sewing needles
5. Straight pins
6. All-purpose sewing machine needles
7. Lock for locker

### *Classroom Environment:*

All theatre classes must have a safe environment. There must be trust among the students for the classes to be successful. In the acting and tech classes, one must feel supported and encouraged. Failure to keep trust and safety as a priority will result in a schedule change.

### **How Can I Be A Part of Brenham Theatre?**

- Take a theatre class
- Come see all of the shows
- Audition or work on crew for one or all of the shows
- Join the International Thespian Society

### **Auditioning for a Play or Musical –**

To audition, you read for a part in the play. Sometimes you may be asked to sing or perform a short monologue for an audition depending on the show. If you get cast, you come to rehearsals after school and on some Saturdays. You will bring a character to life on stage just like actors do on the movie screen. This is a great way to learn and make new friends.

### **Working on a Crew –**

To be on a technical theatre crew, you must sign up and be approved by the technical director. You do not have to know anything about building or painting; you just need to have a great attitude and a willingness to work hard. Crew works after school and on some Saturdays. This is a great way to learn and make new friends.

## Consequences

As members of the theatre program, you “set the bar” for how the theatre department is perceived. Good behavior and model citizenship should be synonymous with the Brenham theatre. I hope that these behaviors will be commonplace this year; however, when a student breaks a classroom or school rule, the following procedure will be implemented:

- 1<sup>st</sup> offense: Warning/Conference with Student
- 2<sup>nd</sup> offense: Contact Parent/Conference with Student
- 3<sup>rd</sup> offense: Teacher given detention
- 4<sup>th</sup> offense: Office Referral
- Severe offense: Office Referral

Removal from productions will be at the discretion of the Directors.

Please be aware that behavior issues will result in exclusion from field trips, conferences, workshops, and New York trips. Other consequences can include disciplinary referrals with appropriate disciplinary action.

Students must also follow all school rules. Any violation of school rules will be dealt with not only by the director, but also by the appropriate school officials. See the Brenham High School Student Handbook for more information.

When attending off-campus events, such as trips or contests, all school rules still apply.

## Facilities & Materials

### Auditorium, Black Box, Dressing Rooms and Greenroom

We are fortunate to have great facilities for theatre at BHS. Maintaining these spaces should be a top priority for our students. No food or drink (except water in a sealable container) is allowed in both the Auditorium and Black Box. Students must remain in designated areas for after school rehearsals and crew calls. Under no circumstances should outside doors be propped open before, during, or after school.

### Technical Theatre Shop

Students may only use the tools in the shop with the director’s permission during technical theatre classes and crew work time. Due to safety and security issues, tools must **be kept locked** up when not in use.

### Plays and Scores

All borrowed materials **MUST** be returned. Failure to return items will result in full price replacement cost.

### Lighting and Sound Booth

The lighting and sound booths are another highlight to our facilities. These areas are secure and house expensive and highly technical equipment. At no time should the equipment be used without prior training and permission from the directors.

## Grading Policies

The only way to fail this class is by not doing the assignments and failing to participate. If you follow instructions and demonstrate a desire and effort to improve and to learn, you should be pleased with your grade. Eliminate “I can’t”, “I won’t”, and “I don’t” from your vocabulary. If you try, We will do everything we can to help you.

### Daily Grade/Participation Criteria

The student's daily grade consists of work done during the theatre class and Google Classroom. Theatre is a highly participatory subject and the student's active involvement is essential to the learning process. Participation grades will be given weekly based on the following criteria.

- √ Did the student participate fully (work the whole time)?
- √ Did the student treat his/her classmates with respect?
- √ Did the student treat his/her teacher with respect?
- √ Did the student correctly use safety rules?
- √ Did the student use creativity/problem solving in his/her work?
- √ Did the student show enthusiasm for class work?
- √ Did the student participate in all activities?
- √ Did the student follow instructions?
- √ Did the student exhibit mastery of the week's skills?
- √ Did the student engage in discussions?
- √ Did the student engage in Google Classroom?
- √ Did the student complete daily checks on Google Classroom?

This is separate from any after school activities and will be graded as such. If you ever wonder why you may not have received a 100 for a weekly participation grade, check up above.

*\*Online students will participate in Google Classroom.*

### Scheduled Showcases (Acting Only Classes)

There will be 1 – 2 scheduled performances outside of the school day. These performances will be counted as a test grade. Absence from a performance will significantly reduce the student's grade. An excused absence will be awarded only on a case-by-case basis. **Parents must contact the Director if there are any circumstances that keep the student from performing as soon as possible.**

### Assignments

Assignments such as vocabulary quizzes, class group work and rehearsals, short papers, and projects will be given at the discretion of the teacher. You will be graded on **individual ability** and potential, rather than how your performance compares with the rest of the class. All due dates including performances will be due the day it is assigned to be due! No excuses for late work or performances. If the student is absent on the day of a performance without prior notification to the Director, the student will receive a zero for that performance. It is the student's responsibility to ask the Director or another student for the assignment missed.

*\*Online students will find all assignments in Google Classroom*

### Grade Breakdown

As per BISD Grading Policy:  
Performances/Projects/Tests - 50%  
Daily/Participation - 50%

## Student & Director Expectations

When coming to theatre, We expect the following out of each student:

- Be **respectful, responsible, and reasonable**.
- A **positive attitude** toward the director and other students.
- **Discipline**—this includes concentration and focus - both of these are essential for successful theatre classes, rehearsals, and crew calls. This means not talking when the actors on stage are rehearsing and paying attention to the script for appropriate entrances, exits, or other backstage activities. Respect the tools, space, and crew heads.

In turn, you can expect the following out of the Directors:

- A **positive attitude** toward each student and the rehearsal at hand.
- **Preparedness** – We will come to class and after school rehearsals each day and will have a plan for success for each rehearsal.
- **Open mind** – We realize that we will not always be right. We hope to have a good relationship with every student in order to respect each other's opinions and points of view.

## Audition Etiquette

An Audition is like a job interview – it's more than just talent. What kind of “worker” will you be? Are you a team player? What does winning a job interview mean to you?

- Before you audition, decide if you have time and will commit to the rehearsal process/schedule.
- Before you audition, decide if you are willing to accept a small role.
- Look your best! Dress nice and smart – no jeans and t-shirts, no tennis shoes, no miniskirts, no low cut tops, no high heels, pull your hair back, and wear the same thing to each audition. (Bring additional clothes appropriate for movement if necessary).
- Be on time
- Bring a pencil to each rehearsal to mark the blocking in your script.
- Stay quiet, please do not talk.
- Project!
- Make strong character choices, don't just read.
- Choose a different approach every time you read.
- Be professional. Don't apologize (show your frustration) if you feel you “messed up” and don't boast (show your approval) if you feel you “nailed it.”
- Auditions (and rehearsals) are closed to family and friends – please let them know.
- Be prepared for the outcome. Casting decisions are made for the good of the whole production. We may see an opportunity to grow your gifts and skills differently than you anticipated. Please, trust us and the system. Every cast member is integral to the success of each production.

Audition self-evaluations will be available 24 hours after auditions with a scheduled appointment.

## Crew Etiquette

Being on crew is an important responsibility in the theatre and will prepare you for professional work in the theatre. What kind of “worker” will you be? Are you a team player?

- Always be prompt
- Come to work in appropriate attire and ready to work
- Cooperate with all other cast and crew
- Accept criticism cheerfully and be willing to learn from others
- Be ready for cues, never miss a cue
- Do not touch items that are not part of your specific responsibility
- Follow all safety rules, if there is a problem report it to the Stage Manager and Technical Director
- Do not leave rehearsals or crew calls until dismissed
- Make sure you get all conflicts approved through your crew heads and Technical Director
- Keep your grades up, no pass, no crew **Rehearsal Etiquette/Actor and Crew Responsibility**



- Do not be absent from school. If you are, please call the appropriate Director and Stage Manager.
- Do not cut or color your hair during the rehearsal process without permission from the Director.
- Pass your classes.
- Be at rehearsal, seated in the theatre, ready for roll check at least 5 minutes before your “call” (time rehearsal begins).
- Always bring your script, always bring a pencil, and always record your blocking in your script.
- Don’t play with props, don’t eat edible props, and most importantly, put all props neatly and safely away.
- Read the entire script at least three times during the entire production schedule.
- Get “off book” (learn lines) as soon as possible – don’t paraphrase – learn word for word!
- Don’t be afraid to try new and different things with your character in rehearsal.
- Do not talk during notes and make sure you have the supplies to record your notes.
- Always hang your costumes and clean your dressing area before leaving rehearsals or a performance.
- No cell phone use or texting during times of engagement, phones will be collected before rehearsals if cell phone use becomes a problem.
- Do not take food, drink, or gum into the theatre.
- Clean up your messes, clean up any mess!
- Don’t wait to be told what to do, take initiative!
- Conduct yourself in a mature, responsible manner.
- Have fun, but be focused in rehearsal.
- Always perform the show we rehearse.

### **Traveling Etiquette**

- Be early. Plan to be at a bus, workshop, or event at least 10 minutes before the scheduled time.
- Represent BHS. This includes behavior, dress code, and sportsman like conduct.
- Turn in all required traveling paperwork ON TIME. No one will be allowed to travel without the proper documentation.
- All data devices (cell phone, ipad, etc.) are to be TURNED OFF (not silenced) during the event.
- Be prepared for the event. Directors will NOT bring your materials.
- Down time activities must have an approved chaperone at ALL times.
- For overnight travel, hotel rules MUST be followed.
  - No members of the opposite gender are allowed in rooms unless an approved chaperone is present.
  - Everyone must be in assigned rooms by 10:00 p.m. or 30 minutes after last event (whichever is later)
  - Directors reserve the right to check personal property at any time during the trip.
  - Any violation of BISD policy could result in student being sent home at the expense of the student’s guardian.

### **Requirements for After School Productions**

After school rehearsals for shows will be limited to 8 hours total Monday through Thursday per student during preliminary rehearsal weeks. Saturday rehearsals TBA as needed will be posted on the Call Board. Be sure to check updated production calendars for when rehearsals are scheduled. All show participants will need to join that show’s Google Classroom. All Announcements will be placed in Google Classroom and posted on the Theatre Callboard.

As a show gets closer to opening, we will have a Saturday Rehearsal called a “Cue to Cue.” These rehearsals sometimes last up to six (6) hours long or longer. Please come prepared to stay for the entire rehearsal. This is a time when the tech students learn to manipulate the lights, sound, scenery, etc in conjunction with the actors for the performance.

After the “Cue-to-Cue,” there will follow a series of Dress Rehearsals leading to the opening night of the show. There may be times when these rehearsals may run late. Students involved with these shows will be required to attend the ENTIRE rehearsal so that we can perfect the coordination between techs and actors.

Participation in a production is a requirement for all BHS students wishing to be part of the Thespian Honor Society. Take note of all scheduled performances and required extra rehearsals. Any conflicts or absences should be submitted and approved in writing prior to the schedule creation for the rehearsal period of the show. PLEASE NOTE that this **does NOT** automatically excuse the missed constructions, rehearsals and/or performances. Since “the show must go on…” an absence may jeopardize any role or part that the student may have been cast in.

## **UIL Eligibility**

Theatre activities are governed by the policies of the BISD Board, Texas Education Agency, University Interscholastic League (UIL), and BHS.

Texas Education Agency's "no pass/no play" rule governs all "extra-curricular" activities including any theatrical event that charges admission. This generally will encompass all after school theatrical events on campus with the exception of theatre class graded shows or any other admission free performance.

Students must earn 70 or above in all classes to maintain eligibility status. Other details concerning eligibility will be communicated regularly in class.

This means if a student is deemed "Ineligible" they can only attend a performance if they are a paying patron. These students cannot be back stage offering support.

A student who is ineligible after the six-week grading period cannot become eligible until the three-week mark of the following grading period, granted that he/she is passing all classes. Students cannot lose eligibility at the three-week mark if they passed their classes on the previous six weeks report card. The directors will check grades throughout the year and will be in contact with students, parents, and other teachers to lend support. We are your advocate.

Any class showcase is a non-paying event and is considered part of the curriculum; therefore eligibility is not an issue with participation in this project. All theatre arts students are required to participate.

## International Thespian Honor Society

The International Thespian Society is an Honor Society for Theatre students. It is by invitation only through eligibility based on points. Bi-annually there are inductions of new students into the honor society.

The International Thespian Society is comprised of student elected officers. Within the society, the students organize and enjoy socials, parties and field trips aimed at improving the ensemble relationships within the theatre department. The troupe travels annually to the State Thespian Convention to participate in workshops, activities, and auditions for scholarships. If students qualify at the state level, they will be eligible to travel to the annual National convention in Nebraska during June.

Becoming a Thespian Society member is not difficult and once joined you are a member for life. To become a member, a student must earn 10 points (see the Thespian Point List) and pay a due of \$40. Returning members will pay a due of \$20.

### Thespian Point System

	<b>One Act</b>	<b>Full Length</b>			
			<b>Directing</b>		
			Director	4	8
			Assistant director	3	6
			Vocal director	3	6
			Video producer/director	3	4
<b>Acting</b>					
Major role	4	8			
Minor role	3	5			
Walk-on	1	2			
Chorus	1	3			
Dancer	1	3			
Understudy	1	2			
			Assistant vocal director	2	5
			Orchestra or		
			band director	3	6
			Assistant orchestra		
			or band director	2	5
			Choreographer	4	7
<b>Production</b>			Assistant		
Stage manager	4	8	choreographer	3	5
Stage crew	2	4			
Lighting technician	3	6	<b>Writing</b>		
Lighting crew	2	3	Original play	5	8
Set designer	4	5	Orig. radio script (prod.)	4	6
Set construction crew	3	5	Orig. TV script (prod.)	4	6
Costumer	3	6	Orig. play (unproduced)	1	2
Costume crew	2	5	Orig. radio script		
Properties manager	3	5	(unproduced)	.5	1.5
Properties crew	2	3	Orig. TV script (unprod.)	.5	1.5
Sound technician	3	5			
Sound crew	2	3	<b>Miscellaneous</b>		
Video editor	1.5	2	Oral interpretation		2
Video crew	1.5	3	Duet acting scenes		2
Makeup manager	3	5	Participation in theatre		
Rehearsal prompter	2	4	festival or contest		3
Pianist	3	6	Attending a performance		
Musicians	2	3	or festival		1
<b>Business</b>			<b>Officers</b>		
Business manage	4	6	President		6
Business crew	2	4	Vice president		4
Publicity manager	3	5	Secretary		5
Publicity crew	2	3	Treasurer		4
Ticket manager	2	4	Clerk		4
Ticket crew	1	3	Website develop/maintenance		4
House manager	2	4	Other		2
House crew	1	2			
Ushers	1	2			
Programs	1	3			
Program crew	1	2			

**THESPIAN MEETINGS WILL BE THE FIRST TUESDAY OF MOST MONTHS**

**Transportation Release Form**

Dear Parents and Guardians:

There are many times during the year when it is necessary for student to leave the school campus for class related activities or errands. It is Brenham Theatre’s policy that leaving the school building is only allowed with your prior consent. The student must have a letter signed by you on file and must have an official form signed by the Director indicating that they are on theatre business at the time that they check out with the parking lot attendant. Please consider signing the form below. The signed form will be placed on file and your student will be allowed to leave during class or school time. If you have any questions, please feel free to contact the Directors.

\_\_\_\_\_ has my permission to leave school during Theatre class to participate in experiences/field trips related to the course.

\_\_\_\_\_ has my permission to drive a car in order to participate in assigned field activities. I/we will not hold the Theatre Directors or any person employed by Brenham ISD responsible for any accidents or injuries incurred while my student is involved in the field activities related to a Theatre Course.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Printed Parent/Guardian Name

\_\_\_\_\_  
Printed Student Name

\_\_\_\_\_  
Date

**Theatre Safety Agreement**

**THEATRE SAFETY AGREEMENT  
For Technical Theater Students**

To be granted the privilege of using the theatre facilities of the department, you are required to be familiar with, and to observe, the safety regulations governing their use. Violations of any safe working practices may cause the loss of privilege, or disciplinary action.

I \_\_\_\_\_ (print name) hereby acknowledge I have completed a beginners safety lesson for purposes of acquainting myself with proper and safe procedures when operating equipment in the department production areas and agree to abide by the safety rules of the Brenham Theatre Scene Shops and Lighting Areas.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Performance Space Waiver- Student Waiver and Liability Release –for Parent/Guardian**

Name of Student: \_\_\_\_\_ Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Grade 9<sup>th</sup> 10<sup>th</sup> 11<sup>th</sup> 12<sup>th</sup>

**Media Relations:** I hereby grant permission to the employees of the Brenham ISD to include pictures and/or video of my children taken during department activities in any future brochures or other publicity developed by the department. I understand that I will not receive compensation for the use of said media.

**Acknowledgement of Risks:** I, the undersigned, understand that working in the Brenham High School Performance Areas involves physical activity that can result in serious injury or death. I further understand that while the Brenham Theatre Staff may be trained in basic first aid and CPR, they are not medical professionals and are not trained to diagnose, monitor, or treat chronic or acute medical conditions, whether preexisting or caused by the work in the Performance Areas. I, ON BEHALF OF THE ABOVE-MENTIONED MINOR AND FOR MYSELF, HEREBY ASSUME THESE RISKS OF WORKING IN THE BRENHAM PERFORMANCE AREAS. There are many potential dangers involved with the day to day tasks that the student will be performing. The student will be trained and required to pass competency tests prior to being allowed to work in the Performance Areas. The work can contain but is not limited to:

- Use of power tools
- Climbing to heights that exceed 50 feet
- Use of strobe lights and fog machines
- Loud working environments
- Lifting objects weighting in excess of 40 pounds
- Rigging objects that are flown overhead
- Working with electricity for lighting/sound purposes

**Medical Care:** I, the parent/guardian of the above named minor, hereby approve his/her participation in work at Brenham ISD Performance Areas. Further, I consent to emergency medical treatment for this minor should the need arise. I expect that the faculty will make an effort to contact me, time permitting before any treatment other than minor first aid is administered.

**Release, Waiver of Liability:** In return for allowing the Minor to participate, I on behalf of the Minor and for myself, hereby waive, release, and discharge any and all claims for damages for death, personal injury, disability or property damage of any kind which may hereafter accrue to the Minor or myself as a result of his/her work in the Performance Areas. This release is expressly intended to discharge in advance Brenham Independent School District and its employees, staff, and volunteers from and against any and all liability arising out of or connected in any way with the Minor’s work in the Performance Areas. By my signature below, I hereby certify that I am the parent or legal guardian of Minor and that I am acting in that capacity. I have read this document and understand its contents.

Printed Parent/Guardian Name	Signature of Parent/Guardian	Date
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Brenham ISD  
Random Substance Abuse Testing Program for High School Theatre Students

Objectives

- To reduce the risk of injuries in the Brenham High School Theatre students.
- To provide a deterrent to substance abuse for Brenham High School theatre students.
- To help maintain a school environment free of substance abuse.

• **Testing Plan**

- Students tested will be selected on a random basis, utilizing school ID numbers for identification by the testing laboratory.
- The testing laboratory will be in charge of the testing procedure, including the random selection of students to be tested, collection of specimens, and analysis processes.
- Testing will be supervised by faculty members of the appropriate sex, utilizing the procedures required by the testing laboratory.

• **Substances to be Tested for**

- Alcohol, Amphetamines, Barbiturates, Benzodiazepine, Cocaine, Methaqualone, Nicotine, Opiates (codeine, heroin, morphine, papaverine)
- Accepted immunological screening procedures and confirmation techniques will be used before positive results are reported.

• **Confidentiality**

- The collection and coding of specimen samples are executed in a manner designed to ensure confidentiality and proper identification.
- Only the student, parent/guardian, and appropriate director(s) will be notified of positive results.
- The parent/guardian will be notified of any sample that is positive or that has a presence of an abused substance.
- All test results shall be destroyed when the student is no longer in school.
- Sanctions assigned to the theatre students violating this policy will be the same sanctions assigned to other students within the department to assist in maintaining confidentiality.

• **Sanctions for Positive Testing**

- After the first positive test, the student will be suspended from participation in all extra-curricular band activities for a period of 20 continuous days.
- After the second positive test, the student will be suspended from participation in all extra-curricular theatre activities for one full calendar year. The student will not be eligible to apply for the Theatre Productions class the following year.
- After a third positive test, the student will be dismissed from the theatre program.
- If a student tests positive on one occasion, that member will be subject to testing at each random test for the remainder of their high school career.
- All theatre students testing positive will be encouraged to seek treatment and given referral information for substance abuse treatment programs available in the area.

I have read and understand and will abide by the substance abuse program of Brenham High School Theatre Program as described above.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

# -BRENHAM THEATRE Company Contract 2019-2020

As a member of the company in this Brenham High School Production Company, I agree to the following provisions and rules as set by the director. I agree to do my best to make sure I abide by this contract.

## **GUIDELINES:**

[1] All school policies will be in effect at any time I am working on this production.

[2] I will attend all rehearsals I am required to attend. I realize that I am required to be at all performances and technical rehearsals and failure to do so is grounds for being removed from the company.

[3] If, for some emergency, I must miss a rehearsal, I will give 24-hour notice in writing to the director. For extreme emergencies, a phone call to the Theatre Arts Dept. (979-277-3800 x4080) voicemail will suffice, so long as this is done BEFORE the actual rehearsal time (*there is a time stamp on the machine*). If I have a job, I will arrange my work schedule around the rehearsal/performance schedule. **NOTE:** The conflict form filled out previously documents abs. A written note is still required. It is **STRONGLY** urged that students in this production have **ZERO** absences.

[4] I will pass ALL of my classes and *attend tutorials/seek help in all classes where I have below a 75 average*. I will communicate weekly progress to the directors. I will have only S's and E's in conduct. My behavior is a reflection on this department. I will do my best to represent, in a positive fashion, the department at all times. I will be in all my classes everyday and I will behave in these classes and not be sent to the office.

[5] I will be ready (*clothed and seated in the specified location*) for each rehearsal AT the established time. I will be in the appropriate dress for rehearsal (*correct shoes/skirts/etc.*). I will have with me at the beginning of rehearsal everything that will be needed for that rehearsal. 2 unexcused absences will result in dismissal from the company. **NOTE: 2 tardies =1 abs. 3 tardies =2 abs.**

[6] I will respect the rights of all members of the company and do my best to encourage group ensemble. I will attempt to attend the activities outside of scheduled rehearsals that are designed to encourage the group's ensemble. I am not the director of this show and will leave all of those responsibilities to the person in charge.

[7] I will not distract from rehearsals and I will be under personal control at all times. I will know when to be serious and understand that horseplay is not allowed. During rehearsal, I will focus on the show. If not on stage, I will be working on the show in some fashion. **Rehearsal time is not social time. Unless specific permission is given, electronic devices are NOT to be used during rehearsal time.**

[8] I will be responsible for items assigned to me (props/costumes/etc.) and be sure they are put away at the end of each rehearsal. I will be responsible for all my duties and assignments. *I will not make any changes to my physical appearance (including cutting/trimming/dying of hair, fake tanning of any kind, etc) without PRIOR consent of the director.*

[9] No foreign objects will be in my mouth during rehearsal/performance. Water is the only drink allowed in the AUDITORIUM and I will dispose of the bottle properly.

[10] I will do my best every moment of the production. I will set high, realistic standards for myself and do my best to achieve them. There is no glory in obtaining low goals/standards. I will maintain a positive attitude with the production and my abilities. I understand that the director will help by doing whatever is best for the company. I realize the director is in charge of the production and I will do my best to cooperate to make this show a success.

**[11] Social Media: As a member or parent of this company, my words and actions reflect on BHS and the BHS Fine Arts Departments. When using social media, all references to this production, this department, this school, and/or any persons involved will only represent those in a positive fashion. PARENT INITIAL\_\_\_  
STUDENT INITIAL\_\_\_**

**[12] I give permission for BHS, BISD and its representatives to use any representation of my likeness in advertising, public display (including programs and website), and any other area associated with the show.**

**PARENT INITIAL: \_\_\_**

**STUDENT INITIAL: \_\_\_**

**CONSEQUENCES:** [1] Warning [2] Probation [3] Termination

I realize that if I do not follow through with my responsibilities, I will be removed from the company. *The level of the violation determines the consequence. Steps may be skipped.*

**NOTE: Lying to/ deceiving/ misleading/ any form of deception ...to the directors as well as not functioning as part of the ensemble will result in immediate termination from the company.**

I have read the above and agree to follow these conditions. I am representing Brenham High School Fine Arts and as a representative, I will present a professional attitude and demeanor at all times. I understand the work and dedication that will be necessary to be a part of this production. I will do all I can to make this show a success and follow a proper work ethic. I understand that it is ensemble that makes a production work and I will do what I can to encourage a cohesive company

## **STUDENT SIGNATURE:**

My student has permission to be a part of the production company. I understand the work and dedication that will need to go into this production and will encourage my student to do their absolute best. I understand this will take a great deal of rehearsal time, including many Saturdays and over any holiday that may fall in the production time. If for disciplinary reasons I decide to remove my student from the production, I will discuss this prior with the director. I also have read and acknowledge #11 above and agree. *I am aware of the subject matter of this show and I give my consent for my student to be in this production. THE CONFLICT FORM SUBMITTED IS UP TO DATE AND*

**FUTURE SCHEDULING WILL WORK AROUND THE REHEARSAL SCHEDULE.**

## **PARENT/GUARDIAN SIGNATURE:**

**THE DIRECTORS' DISCRETION WILL DETERMINE IF THIS CONTRACT IS BEING FOLLOWED IN GOOD FAITH.**